

## **Carpenter Carse Library – Trustee Meeting**

Nov. 19, 2014

**Attendees:** Katherine Kjelleren, Darcelene Lewis/Wedge, Jim Jarvis, Brian Dunlop, Marianna Holzer, Ed Sengle, Sue Barden, Heather Roberts.

**Exterior Upkeep:** costs landed at about \$7400 for repairs and additions, painting completed for \$4600, which included all four sides. Rufus also refinished the bench, and we've moved it indoors. Agreed to leave the trellises off the building.

Darcelene reported that David Lavallee is charging the Library \$525 for this quarter's financial reports, compared to the \$100 per quarter that we expected. Darcelene will ask him about the discrepancy.

**Secretary's Report** – Not available for review.

### **Treasurer's Report:**

-Allegheny account balance: \$8,274.97 as of November 19th.

-Maintenance expenses (including paving) total about \$30K. Darcelene moved \$9K from Middlebury Bank Savings to make up the deficit from the Deferred Maintenance account.

-Marianna moved to transfer distribution account balance of \$6762 from VCF to Middlebury Bank Savings, 2<sup>nd</sup> Katherine. Motion passed.

-Heather moved to accept Treasurer's report, Marianna 2<sup>nd</sup>. Discussion: Ed asked if we will devote future Deferred Maintenance funds to reimburse the accounts mentioned above. Darcelene will inquire about this accounting. Report approved.

### **Librarian's Report:**

-Sue asked if we could sell cards by Janice Bauch, with 100% of the proceeds going to the Library. The Board had no objections, leaving the details for Sue to arrange.

-Sue asked for advice on reaching Steve Cote about the picnic tables promised to CCL by the Boy Scout Troop.

-Darcelene moved to accept the Librarian's report, Marianna 2<sup>nd</sup>, report approved.

### **Old Business:**

**New Business:** Budget discussion included examination of each line item in our budget. Recommended proposals for consideration and final decisions at our December meeting.

Meeting adjourned at 9:38pm.

Because of the holidays at the end of December, the next meeting will be Dec. 17<sup>th</sup> at 7pm at the Library.