

Carpenter Carse Library – Trustee Meeting

March 25, 2015

Attendees: Katherine Kjelleren, Brian Dunlop, Marianna Holzer, Richard Pritzky, Paul Lamberson, Ed Sengle, Susan Abell, Heather Roberts, Jim Jarvis, Darcelene Lewis/Wedge.

Secretary's Report –Darcelene moved to accept report, Heather 2nd, report approved.

Treasurer's Report:

- Darcelene reported that Line 1110 of VCF (Money market) is cash portion. Line 1135 is stock value at cost.
- VCF value is reported at cost not market value, per accounting guidelines.
- Darcelene will ask for details about line 1200 "Prepaid Expenses" from Balance Sheet Previous Year Comparison report.* This is a payroll that came out of checking on the 30th for a payroll on the 2nd of the following quarter.
- Allegheny balance: \$7973.30 as of March 25th. Susan brought a list of stocks in this account. Previous decision to liquidate is now clarified to include all the stocks in the account. The Treasurer will act on this decision.
- Treasurer will ask for the minimum cash balance to keep the Allegheny account open for future stock donations.
- VCF Dividend from 2014 is now available. Ed moved that, as an annual event, we request both dividend amounts from VCF and devote them to materials expenses in the coming fiscal year. Susan 2nd, approved.
- Susan moved to accept Treasurer's report, Heather 2nd. Report approved.

Librarian's Report:

- Susan moved to accept the Librarian's report, Jim 2nd, report approved.

Old Business:

New Business:

Elections

Katherine as Chair

Susan as Vice Chair

Heather as Secretary

Paul as Treasurer.

All votes were unanimous!

Established sub-committees: **Finance/Budget** (Paul- chair, Jim, Ed) , **Facilities** (Ed, Jim- chair, Katherine) , **Strategic Planning** (Ed, Susan- chair, Marianna), **Policies** (Heather, Darcelene- chair), **Fundraising** (Paul, Susan, Heather- chair), and **Personnel** (Jim, Brian, Katherine- chair) .

HCRC is looking for a possible Senior Center location. For future discussion in Strategic Planning.

April's meeting falls during school vacation, so we'll meet on April 15th instead. This meeting's agenda will include Strategic Planning.

Susan moved to adjourn, Ed 2nd. Meeting adjourned at 8:15pm. Next meeting: April 15th at 7pm at the Library.