

## **Carpenter Carse Library – Trustee Meeting**

July 22, 2015

**Attendees:** Katherine Kjelleren, Heather Roberts, Sue Barden, Paul Lamberson, Ed Sengle, Brian Dunlop, Jim Jarvis, Richard Pritsky, Darcelene Lewis-Wedge, Susan Abell.

### **Committee Reports:**

#### Strategic Planning

- Sue reported it has been difficult to get feedback from staff. Concerns center around the use of volunteers as a means to expand hours. Susan presented a proposed letter from the Board to the staff intended to allay those concerns. (See attached.) Susan expressed frustration at the inability for the Strategic Planning sub-committee to speak with staff during this process.
- Sue indicated she had put together a detailed list of library needs for which volunteers could be used. Susan has that and can share with other Board members who have not seen it. (See attached.)
- Richard would like to see a Friends organization manage a corps of volunteers.
- Ed clarified that the suggestion of using volunteers is a way of continuing our current services/”doing more of the same” without having to go to the town for more funds or spending down our endowment.
- Susan resigned as chair of the Strategic Planning sub-committee, requesting that another member of the board take ownership of the plan as it currently exists.
- The Board approved Ed as the new chair of the Strategic Planning sub-committee.
- Darcelene suggested that perhaps meetings with staff should happen in groups that will allow people to speak more freely.

#### **Secretary’s Report:**

- Paul moved to accept report, Ed 2<sup>nd</sup>, report approved.

#### **Treasurer’s Report:**

- Paul has been focused on finalizing the budget year with less focus on the current month.
- Paul will move \$2,500 per quarter to the deferred maintenance account.
- Paul and Darcelene need to correct an issue with our corporate credit card through Merchant’s Bank, removing Darcelene from personal liability for charges on this account.
- Sarah would like a credit card in her name as well to limit the reimbursements she needs to submit for materials, etc. Paul will look into this.
- Paul is awaiting an account application from Damon Kinzie at Morgan Stanley to set up an account to accept stock donations.
- Darcelene moved to accept Treasurer’s report, Jim 2<sup>nd</sup>. Report approved.

**Librarian's Report:**

- Paul moved to accept Librarian's report, Jim 2<sup>nd</sup>. Report approved.

**Old Business:**

- The 4<sup>th</sup> of July book sale raised a total of \$1,721 for Friends of the Library.
- The Adult Programming position has not been filled; a student clerk position also needs filling.

**New Business:**

- Jim proposed that we remove the weeds and stones at the front of the library and replace with new ag cloth, stones and planters with annuals. Sue has multiple estimates from a few landscapers that she will share with Jim. Heather will send Steve Cote's email address to Jim to ask whether the Boy Scouts would be interested in helping.
- Katherine will contact Andrea Morgante to determine whether she has any other clients that might like to purchase our existing trellises.
- Richard reported that the Green Mountain Library Consortium is looking at a delivery vendor to manage ILL and reduce costs.

Paul moved to adjourn, Ed 2<sup>nd</sup>. Meeting adjourned at 8:50pm. Next meeting: August 26th at 7pm at the Library.