

Carpenter Carse Library – Trustee Meeting

August 27th, 2014

Attendees: Katherine Kjelleren, Darcelene Lewis/Wedge, Paul Lamberson, Jim Jarvis, Brian Dunlop, Marianna Holzer, Susan Abell.

Secretary's Report – Report approved with one correction.

Treasurer's Report:

- E-Trade account was closed per Susan Abell.
- Darcelene requested past reports on the Allegheny account and E-Trade account for the accountant.
- Darcelene will ask accountant if the GE stock has appreciated since we received it. Answer to come at the September meeting.
- Darcelene introduced two new prior-year comparison reports. Darcelene will ask accountant for the cost of producing these reports every month for review by the Trustees.
- Darcelene described the process of recording expenses from day-to-day operations, and of reconciling the checking account.
- Report approved.

Librarian's Report:

- No report this month, Sue on vacation.

Old Business: Exterior carpentry bid and exterior painting bid received, total approximately \$10K. Jim will write a memo to the Trustees summarizing these bids. Jim moved to proceed with these jobs and ask for additional cost to remediate western siding with synthetic material, expenditure not to exceed \$10K, Susan 2nd, approved.

Paul received more feedback on the paving that supports the statement of work from Rox Asphalt. Paul moved to accept Rox's proposal, amount not to exceed \$17590, Marianna 2nd, approved.

New Business: Susan received a suggestion from a library volunteer to remove the trellises and weeds from the front of the building. These will come down for painting and be stored for the winter.

Adjourned at 8:20pm.

Next meeting on September 24th at 7pm.